

November 30, 2009

TO: The HRTDC Directors

FROM: Peter Wohl

SUBJECT: Harriman Research & Technology Development Corporation, (“HR&TDC”) **Meeting Schedule**

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At the suggestion of the Board at the October 20, 2009 meeting, staff has completed a poll of the Directors to determine if any consensus exists on a preferred meeting schedule. Unfortunately, no clear direction was revealed by this inquiry.

Therefore I'd like to suggest that we establish the following quarterly schedule of meetings on the second Monday at 12:00 noon:

January 11, 2010  
April 12, 2010  
July 12, 2010  
October 11, 2010

Of course, if the business of the Corporation requires special or more frequent meetings beyond the schedule presented above, we will work to select individual meeting times that are convenient for the greatest number of Directors.

In the meantime, please mark your calendars accordingly. Thank you.